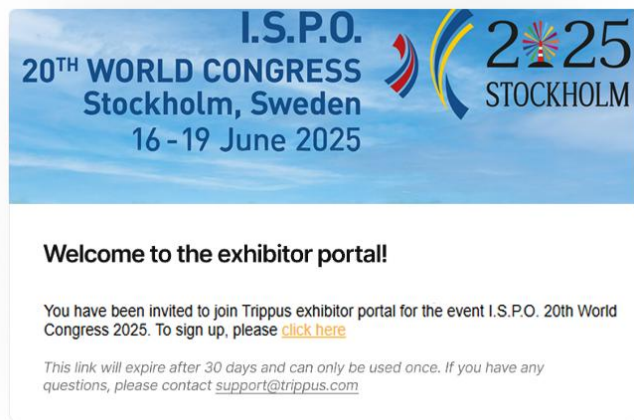


Exhibitor Portal

Invitation – Create your password and login



Sign up

Please enter a password to create an account.

Password

Confirm password

[Save password](#)



Welcome to Trippus Exhibitor Portal

Username

Password

[Forgot password?](#) [Login](#)

By signing in you agree to our [privacy policy](#)

All exhibitors will receive an email from:

I.S.P.O. 20th World Congress 2025,

noreply@event.trippus.com

For new exhibitors or companies with a new contact person, the email will say “Welcome to the Exhibitor Portal” – **be sure to follow the link to create your account.** This link is valid for 30 days. If you experience any issues accessing the portal, feel free to contact our support at ispo-registration@travelteam.se.

*If you have previously exhibited with any other event using **Trippus Exhibitor Portal**, you should have received an email informing you that a new event has been added to your account in the portal. Simply click on the link to log in. If you don't remember your password, you can request a new one from the login page.*

Please note that the reset link is only valid for 48 hours.

Exhibitor portal - Dashboard

Trippus 
I.S.P.O. 20th World Congress 2025

 **Dashboard**

 Information

 Scan leads

 Areas of interests

 Leads

 Visitors

 Your participants

I.S.P.O. 20th World Congress 2025

NUMBER OF LEADS

0

BOOKED GUESTS

0

Invite

0 / 5

1.

Personnel

2.



3.



4.



Guests

0



Register your exhibitor personnel

1. Number of badges you have and how many you have registered. You will see the number of badges allocated to you according to your stand size. If you purchase additional passes (please see page 3), the number of included badges will increase.
2. Click here to open up the registration form
3. Click here to copy the registration link
4. Click here to send the registration link by email

Share Lead Scanning with your co-workers

Use functionality below to give your staff access to Lead scanning. Scan the QR-code, share a link via email or give them the login credentials.

Choose how to share authorization link:



Click on the QR code to copy the link



Link is valid for 7 days - after that you will have to send a new one for security reasons.

Digital visitors

Total visits

0








Unique visitors

0

Latest 5 visitors

Exhibitor portal - Dashboard

Trippus 
I.S.P.O. 20th World Congress 2025

-  **Dashboard**
-  Information
-  Scan leads
-  Areas of interests
-  Leads
-  Visitors
-  Your participants

I.S.P.O. 20th World Congress 2025

NUMBER OF LEADS

0

BOOKED GUESTS


0

Invite


0/5

Personnel


2.



3.



4.




1.


0

Guests


2.



3.



4.



Register people to the City Hall Reception, Tuesday 17 June, 19:00-21:00

The number of tickets is limited to two free tickets per exhibitor.
Registration is binding!

- 1. Number of tickets you have and how many you have registered
- 2. Click here to open up the registration form
- 3. Click here to copy the registration link
- 4. Click here to send the registration link by email

Share Lead Scanning with your co-workers

Use functionality below to give your staff access to Lead scanning. Scan the QR-code, share a link via email or give them the login credentials.

Choose how to share authorization link:



Click on the QR code to copy the link



Link is valid for 7 days - after that you will have to send a new one for security reasons.

Digital visitors

Total visits

0

Latest 5 visitors

Unique visitors

0

Exhibitor portal - Dashboard

Trippus 
I.S.P.O. 20th World Congress 2025

 Dashboard

 Information

 Scan leads

 Areas of interests

 Leads

 Visitors

 Your participants

I.S.P.O. 20th World Congress 2025

NUMBER OF LEADS

0

BOOKED GUESTS

0

Invite

0 / 5

Personnel

Guests

More information

- Under this tab you will find more information for you as an exhibitor
- There you can find registration links to purchase more exhibitor badges
- You can read more about the lead scanning function and also purchase that function

Share Lead Scanning with your co-workers

Use functionality below to give your staff access to Lead scanning. Scan the QR-code, share a link via email or give them the login credentials.

Choose how to share authorization link:



Click on the QR code to copy the link



Link is valid for 7 days - after that you will have to send a new one for security reasons.

Digital visitors

Total visits

0

Unique visitors

0

Latest 5 visitors

Exhibitor portal – Manage your participants

Trippus Event Solutions
Live Expo - Mässor 21-22 februari 2024

Dashboard
Information
Scan leads
Areas of interests
Leads
Your participants

Your participants
View your booked personnel and guests here.

Search for participants Download Excel Cards view Table view

Personnel Guests

Victoria Sunnard TRIPPUS Account Manager victoria.sunnard@trippus.com +460735941599	Sara Fasth TRIPPUS Customer Success Manager sara.fasth@trippus.com +460728855319	William Larsson TRIPPUS Customer Success Manager william.larsson@trippus.com +460722503163	Martin Carlsson TRIPPUS Product Manager martin.carlsson@trippus.com +460707563919
Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.	Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.	Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.	Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.
Jenny Pitkänen TRIPPUS Projektleddare jenny@trippus.se +460737558466	Sofie Ekman TRIPPUS Front-line Support sofie.ekman@trippus.com +460700440828	Linnéa Geldnert TRIPPUS Head of Project Team linnea.geldnert@trippus.com +46738487289	Rasa Valaitiene TRIPPUS Account Manager rasa.valaitiene@trippus.com +46738661242
Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.	Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.	Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.	Individual choices • Trippus & Live Expo Afterwork - mingel, nätverk & underhållning.
Victoria Sunnard TRIPPUS Account Manager victoria.sunnard@trippus.com +46735941599	Martin Lagerkrantz TRIPPUS Digital marknadsförare martin.lagerkrantz@trippus.com +460730489235	Rikard Sjöström TRIPPUS Head of Business Development rikard@trippus.se +46723870133	Micaela Canholm TRIPPUS AB Project Manager Micaela.canholm@trippus.com +460708868647
Individual choices	Individual choices	Individual choices	Individual choices

Under the tab **Your participants**, you will be able to manage the information and activities you have added for your exhibitor badges.

By clicking on the pen-symbol you can edit the personal information of your participants.

Guide to register your personnel

How to register your personnel

1. Contact information
2. Activities
3. Payment
4. Confirmation



Welcome to the registration for I.S.P.O. 20th World Congress 2025

16-19 June 2025 | Stockholmsmässan | Stockholm, Sweden

Exhibitor badges

All prices include 25% VAT.

[Currency converter](#) (opens in a separate window)

Please enter your personal data below and press "Next" to continue your registration.

Select no. of persons

1

← Person 1

Back

Next →

STEP 1

Enter how many people you want to register and their contact information.

STEP 2

Let us know for which additional services you would like to book for your staff. You will be able to add lunch boxes and the discounted congress registration for each staff member.

STEP 3

Enter in your way of payment and details.

STEP 4

A confirmation of your booking will be shown on the screen and be sent by email to the addresses entered in step 1.

STEP 1 – Enter number of people and their detail

Contact information

Activities

Payment

Confirmation

I.S.P.O.


20TH WORLD CONGRESS

Stockholm, Sweden

16 - 19 June 2025

2025

STOCKHOLM



Welcome to the registration for
I.S.P.O. 20th World Congress 2025

16-19 June 2025 | Stockholmsmässan | Stockholm, Sweden

Exhibitor badges

All prices include 25% VAT.
[Currency converter](#) (opens in a separate window)

Please enter your personal data below and press "Next" to continue your registration.

Select no. of persons

3

Person 1

Contact information

Person 2

Contact information

Select how many people you want to register at once. Default is 1 person. Drag the box to the right to increase the number of people.

Contact information

Company / Organisation *

First name *

Last name *

Title *
- Please choose here -

Country *
- Please choose here -

Email *

Confirm email *

Mobile phone *
- Please choose here -

Dietary restrictions and allergies

Do you have any dietary restrictions? *
- Please choose here -

Terms & Conditions

☐ I have read / understood the terms and conditions *

[Click here to view the terms and conditions](#)

☐ I have read the GDPR policy *

[Click here to view the GDPR policy](#)

Back

Next

Enter the contact information including potential allergies for each participant and press "Next".

STEP 2 – Let us know which activites they would like to attend

Contact information

Activities

Payment

Confirmation

I.S.P.O.

20TH WORLD CONGRESS

Stockholm, Sweden

16 - 19 June 2025

2025

STOCKHOLM

Activites

Lunch box options

You have the possibility to pre-register for lunch boxes during the congress. The boxes comes in two different options, Standard and Vegan and can be added to your registration below.

Available:

Monday-Thursday

Price:

196 SEK / day

Included:

Click on the *More info* button to find out what is included in each lunch box.

Add a congress registration

If you as an exhibitor are interested in attending the congress program you are able to add a day ticket or a full congress ticket at an extra cost.

Congress day ticket:

2 600 SEK/day

Full congress ticket:

5 000 SEK/day

All prices include 25% VAT.

Enter your information below and press "Summary". The Summary will pop up on the right hand side of your screen. Once you have reviewed your registration details, please press "Book" to finalise your registration.

Lunch box options

Do you want to buy a lunch box during the congress?

Anna Andersson *

No

Add a congress registration

Add a congress registration

Anna Andersson

Congress day ticket - 16 June [2600,00 SEK]

Visa invitation letter

Do you require a visa invitation letter?

Anna Andersson *

Yes

More info

Diamond Sponsor

ottobock.

Bronze Light Sponsor

Fillauer.

Back

Summary

In step 2 of the registration, you enter in the activities for the participants.

There you choose if they would like to add a lunch box or a congress registration.

Here you can also let us know if you have a participant that is in need of a Visa invitation letter.

When you have entered in the details press on "Summary" to continue to the payment page.

STEP 2 – View the summary



Contact information

Activities

Payment

Confirmation

Amount to pay: 2 600,00 SEK (incl. VAT)

Summary

+ Contact information

- Activities 2 600,00 SEK

+ Lunch box options

+ Add a congress registration

+ Visa invitation letter

Total incl. VAT: 2 600,00 SEK

Book

When you have pressed "Summary", the Summary will pop-up on the right hand side of your screen.

There you can review your registration details.

If everything looks correct, you press "Book" to continue to the payment page.

STEP 3 – Payment

[Contact information](#) [Activities](#) **Payment** [Confirmation](#)

Payment

Payment by credit card

Payment is made by secure card payment (Mastercard and Visa) through the payment service SwePay. VAT will be added according to Swedish legislation and routines. The organizers cannot be held responsible for any financial loss resulting from exchange fluctuations. Other claims fees and default interest are added according to law.

Please note that your credit card needs to be open for international transactions for the payment to be able to go through. Please contact your bank for assistance to open up your credit card.

After finalized payment, your will receive a receipt of payment in your confirmation.

Payment by invoice/bank transfer

Payment by invoice/bank transfer will be possible until 55 days prior to the congress.

Invoices will be sent by email to the added invoice address on 23 April. After that date we only offer the possibility to pay by credit card.

Contact

For questions regarding registration please contact the Congress Secretariat, Travel Team Sweden AB.

Phone: +46 10 188 25 00 (Opening hours, monday-friday, 08:00-17:00 CET)
Email: ispo-registration@travelteam.se

[Currency converter](#) (opens in a separate window) The above prices are stated including 25% VAT.

Enter your information and press "Confirm" to finalize your registration.

Form of payment

☒ Credit card payment (receipt of payment enclosed in confirmation)

☐ Invoice

Invoice recipient

☒ Organisation/Institute

☐ Private

Distribution methods *

- Please choose here -

Organization no. / VAT no. *

Organisation/Institute *

Travel Team

Reference

First name *

Anna

Last name *

Andersson

Address *

Zip / Postal code *

City *

Country *

- Please choose here -

Email

ispo-registration@travelteam.se

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ottobock.

Bronze Light Sponsor

Fillauer.

Confirm

In the final step of the registration, you enter in your way of payment together with our payment details.

You can choose to pay by credit card or invoice/bank transfer.


If you choose to pay by invoice/bank transfer please make sure to enter in your correct invoice address in the form.

Invoices will be sent on 23 April and after that date we only accept payment by credit card.

When you have entered in your information press "Confirm" to finalise your registration.

STEP 4 – Confirmation

[Contact information](#) [Activities](#) [Payment](#) [Confirmation](#)



Thank you for your registration to the

I.S.P.O. 20th World Congress 2025

16-19 June 2025 | Stockholmsmässan | Stockholm, Sweden

For more information about the congress please visit www.ispo-congress.com.

A confirmation email will be sent to ispo-registration@travelteam.se within a few minutes.
NOTE: If you have not received the confirmation email within 10 minutes, please check your SPAM folder.

Do you need to book a hotel room?

Registration fees do not include accommodation. Hotels offer special rates for participants at a number of hotels in Stockholm if booked through Travel Team.

For more information, and to make an online booking, visit the [accommodation section on the congress website](#).

For questions regarding accommodation please contact Travel Team at ispo-accommodation@travelteam.se.

Contact

For questions regarding your registration please contact Travel Team at ispo-registration@travelteam.se or +46 10 188 25 00.

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Booking confirmation 
20674647

[Print page](#)



Thank you for your registration to I.S.P.O. 20th World Congress
16-19 June 2025 | Stockholmsmässan | Stockholm, Sweden

Below you will find a summary of your registration and cancellation policy.

Information about the congress
For more information about the congress please visit www.ispo-congress.com.

Do you need to book a hotel room?
Registration fees do not include accommodation. Hotels offer special rates for participants at a number of hotels in Stockholm if booked through Travel Team.
For more information, and to make an online booking, visit the accommodation section on the congress website.

For questions regarding accommodation please contact Travel Team at ispo-accommodation@travelteam.se.

Visa invitation letter
If you have marked in your registration that you require a visa invitation letter, a separate email will be sent to you where you should fill out your personal details together with your passport number.
Find accurate information regarding visas [here](#) and entry into Sweden. See the list of foreign nationals who require a visa [here](#).

Attendee advisory
Approximately two weeks before the congress, participants will be sent an email including all other logistical details and important congress information.

For questions and changes regarding your registration:
Please contact the Congress Secretariat, Travel Team Sweden AB
Email: ispo-registration@travelteam.se
Phone: +46 10 188 25 00 (Opening hours: Monday-Friday, 08:00-17:00 CET)

[Currency converter](#) (opens in a separate window)

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[Click here to view the terms and conditions](#)

[Click here to view the GDPR policy](#)

The registration is now complete!

A confirmation will be sent by email to the address added in the first step of the registration.

In the confirmation you will find information connected to the registration.

If you need to make a name change to your made registration that is possible to do through the Exhibitor Portal.



Lead scanning function

Exhibitor portal – Lead scanning function

Trippus →
I.S.P.O. 20th World Congress 2025

Dashboard

Information

Scan leads

Areas of interests

Leads

Visitors

Your participants

I.S.P.O. 20th World Congress 2025

NUMBER OF LEADS
0

BOOKED GUESTS
0

Invite

0 / 5

Personnel

Guests

Lead scanning function

1. This box will only be visible if you have added the lead scanning function to your exhibitor registration. You can read more about this option under Information in the menu to the right
2. All these tabs are connected to the lead scanning function

Share Lead Scanning with your co-workers

Use functionality below to give your staff access to Lead scanning. Scan the QR-code, share a link via email or give them the login credentials.

Choose how to share authorization link:

Click on the QR code to copy the link

1.

Link is valid for 7 days - after that you will have to send a new one for security reasons.

Digital visitors

Total visits	Unique visitors
0	0

Latest 5 visitors