



I.S.P.O.
20TH WORLD CONGRESS
Stockholm, Sweden
16 - 19 June 2025

Venue: Stockholmsmässan Stockholm

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Adress & Access

The visiting address of the venue is:

Stockholmsmässan
Mässvägen 1
125 30 Älvsjö
Sweden

For shipments/goods please specify following on the label:

Goods address
Goods for an event:
Stockholmsmässan
Goods Reception
"Event Name"
"Company Name"
"Stand Number or Conference Room"
Parkeringsvägen 10
SE-125 30 Älvsjö (Stockholm) Sweden

Official shipping Company:

PRO MESSE – SERVICE GMBH
Deutzring 5
86405 Meitingen
Mr. Roman Maties
Phone: +49 8271 / 80 14 – 25
e-mail: r.maties@pro-messe.de

If you appoint another shipping company please note that in customs clearance (in case of non EU deliveries) and that the delivery to the exhibition stand is included.

Contact the organizer and the official shipping company if you want to get your goods before 15th June 2025 (e.g. for stand construction). Every delivery must be announced with the official shipping company as every vehicle needs an individual time slot and special permit. If you work with another shipping company you have to inform them accordingly. Passenger cars need a entry permit you can order with LMI, ispo@leipzig-messe.de. See also "[VEHICLES](#)"

Audio-visual media

Music. Slide shows. Movies. Interactive presentations. If used correctly, audio-visual technology can heighten visitors' experiences.

When you hire equipment from us, you get the latest technology; you know that everything's ready and waiting when you arrive and that everything works exactly as planned. If you need help during the event, our on-site technicians can quickly come to your aid.

We can provide a quote for any special solutions. Use the exhibitor manual to order or to ask for an offer.

Children on the premises

Safety rules for persons under the age of 16

For safety reasons, persons under the age of 16 are not permitted in the event halls during installation or dismantling work (moving in or out) regardless of whether they are alone or accompanied by an adult, since our halls are considered to be a construction site during these times.

During an event:

There is no age limit during the event itself.

Terms & conditions

You can always access the latest version of our complete general terms and conditions at Stockholmsmässan website > [Terms & conditions](#)

Claims

Claims to LMI

If, during moving in or a current event, you feel that **LMI** has not delivered their products or services in accordance with your order, please contact **LMI** on the premises as soon as possible, at latest by **13:00 on 15th June 2025**. If you miss that timing the complaint may be rejected. Claims for compensation then lapse.

- In order for us to handle your claim more efficiently, please provide as much documentation as possible in the form of photos or e-mail exchanges. **Insurance matters:** If your claim relates to insurance, lost/damaged goods or any other damage covered by the group insurance, please [click here >>](#)

- **Food & Catering matters:** If your claim relates to an invoice from Mässrestauranger/Montercatering, please contact Mässrestauranger AB at ISPO.catering@massrestauranger.se

Compressed air

Air pressure installation

Compressed air installations in the halls are connected to channels in the floor. Place your order with the exhibitor manual.

Construction regulations

Selection of rules regarding construction at Stockholmsmässan

All construction work and structures must comply with the Swedish National Board of Housing, Building and Planning's Building Regulations (BBR) and Construction Regulations (EKR). All material selections must be classified according to relevant fire safety regulations. (www.boverket.se)

Structures facing open spaces

We want the exhibition to make an open and attractive impression so we are restrictive about constructions that obstruct more than 60% of each open side of the stand. This may be permitted in exceptional cases, but the construction must be approved in advance by LMI and in some cases also from your neighboring stands. You may not build or place decorations, signs, trusses or lighting across the aisles. In some cases overhanging lights might be allowed after LMI's approval. **Please apply for as soon as possible.**

Construction work limits

All work that affects Stockholmsmässan's property may only be carried out by staff authorized by LMI/Stockholmsmässan. This includes such tasks as hanging wires from the ceiling, anchoring machines to the floor, attaching devices to posts and beams, and connecting electricity and water in floor channels. Exhibitors, stand builders or organizers are allowed to anchor objects to the floor provided they have obtained prior approval from LMI. Keep in mind that you may not anchor objects closer than one meter to a floor utility channel. Please contact **LMI**, ispo@lm-international.com for more information. You are responsible for returning the site to its original state once the event has ended. If this is not done, **LMI/Stockholmsmässan** will carry out the work and charge you for it.

Height construction

If you are going to build higher than 2.5 m you need to follow Stockholmsmässan's rules and conditions. Max wall height 5m and for stands with trusses 6m (upper edge). The side/material facing the stand neighbor must be white and smooth, or as mutually agreed. You have to submit dimensioned drawings to LMI, ispo@lm-international.com in order to get an approval. See also HEIGHT REVIEW.

You are responsible for restoration after the conclusion of the event. If you fail to comply, Stockholmsmässan will carry out the work and bill you for it.

Two-story stands

If you want to build a second level for your stand that is accessible to visitors and exhibitors, you must send a written application accompanied by a stand drawing to LMI no later than four weeks before the event. Remember that we may need to gather additional information about the construction, choice of material, etc., and that this can take time. If you submit your application too late, you risk having your application denied. You may not start construction without written permission. You also pay for the exhibit space on the upper level.

Carpet & carpet installation

Only special tapes are allowed for carpet laying. Approved tape can be purchased at the Service Center. Please note that all tape must be removed after the event. Floors destroyed by tape will be charged to you as an exhibitor or organizer. Stockholmsmässan uses the carpet tape Tesa 55735 Removable, which is a double-sided, removable carpet tape. We recommend it for sensitive floor surfaces, as it can be removed from the floor without leaving visible traces of the binding agent.

Terms & conditions

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Individual stands and space only exhibitors

Every exhibitor with an own stand (not booked a stand package) has to submit dimensioned drawings to LMI, ispo@lm-international.com in order to get a stand construction approval. It is mandatory to cover the floor. Walls must be erected to the adjoining neighbours. If walls from neighbouring standard stands are used for this purpose, the rental price for walls must be paid. The walls of stands adjacent to the hall wall may require a rear wall. The side/material facing the stand neighbor must be white and smooth, or as mutually agreed.

Customs information

Customs rules and information

Read more on [Tullverket's website](#).

Please contact the official shipping Company:

PRO MESSE – SERVICE GMBH
Deutzring 5
86405 Meitingen
Mr. Roman Maties
Phone: +49 8271 / 80 14 – 25
e-mail: r.maties@pro-messe.de

If you appoint another shipping company please note that the customs clearance and delivery to your stand are included.

Data communication and network

Wireless networks (wi-fi)

Stockholmsmässan's free wireless network is sufficient for most everyday situations when you want to connect to your email, surf the web or interact on social media. We provide this for free but also do not offer user support. It does not have full capacity network.

Visitors' and exhibitors' equipment can cause interference with the wireless network's operation. Therefore, Stockholmsmässan can not guarantee that the free wireless connection is completely functional in all situations.

To ensure capacity and availability, we always recommend fixed network (LAN) connection or your own full capacity wi-fi network for all business-critical applications.

LMI also offers wi-fi networks to meet your requirements on wireless communication. Our contractor has extensive experience and knowledge in designing and implementing high capacity wireless networks. Our cutting edge wi-fi infrastructure supports the latest ax-standard (6Ghz) and covers the whole premises with 513 access points ensuring market leading coverage and capacity.

Fixed networks (LAN)

LMI offers reliable fixed network connections to any point in our facility with connection speeds from 10 Mbit/s up to 1 Gbit/s with redundant internet connection. We offer tailor made network solutions for your business critical applications, designed to meet the highest requirements.

Free wi-fi

Stockholmsmässan provides you with the wi-fi network stockholmsmassan in all public areas. The network is open to all visitors and exhibitors and offers the possibility to check emails, surf the web and interact in social media free of charge. Visitor and exhibitor equipment may cause disturbances in the network. Stockholmsmässan cannot guarantee that this, free of charge, wireless network is fully functional at all times.

Security

The Internet connection is open to internet. All users are responsible for the security and protection of connected devices like for example firewall and anti-virus protection.

We recommend

For surfing the web, checking emails and for social media interaction our free of charge wi-fi network will be sufficient in most situations. As it is free of charge we do not provide any end user support. Visitor and exhibitor equipment may cause disturbances in the network. Stockholmsmässan cannot guarantee that this, free of charge, wireless network is fully functional at all times. To ensure highest reliability and capacity we always recommend fixed connections for all business critical applications.

Service

Technical support is always included in the price for paid connections whether they are fixed or wireless. Contact **LMI**, ispo@lm-international.com, for more information.

Copier and Computers

Stockholmsmässan offers to use its copy machine and computers connected to the internet at its Business Center, next to our main service center, located above hall A.

For detailed technical inquiries please **LMI**, ispo@lm-international.com.

Defibrillators

Defibrillators

Here at Stockholmsmässan, there are 5 defibrillators located in the public areas (see map below):

- Main entrance at the guard station
- Medical room in the A-gallery
- Service center in Hall A
- Service center at the Eastern entrance

Digital signs

Maximize your message

We offer digital signs. Contact organizer, M.Port@leipziger-messe.de, for more information

Electricity and electrical installation

All connections to the exhibition hall's fixed installations must be carried out by Stockholmsmässan's authorized service partner

Electrical installations and Security rules for the electrical network

All connections to the exhibition hall's fixed installations must be carried out by Stockholmsmässan's authorized service partner. Electrical installations in stands must be carried out by qualified electricians. All electrical installation and equipment must comply with relevant high-voltage regulations. The electricity network is divided into sections. For safety reasons, the electricity in a section cannot be connected until all installations within that section are completed.

Times when electricity is switched on & Working power during move in/out

The electricity in the halls is switched off daily every night, but if needed, it is possible to order overnight electricity, more electrical outlets and extra strong current. Please order additional electricity if, for example, you have equipment in your stand that needs continuous electricity supply, or if you want power outlets to operate demanding machines.

The electricity is switched on until midnight the evening before opening and on the last day of the event. During these days, you have **working power** until closing. During the event itself, the electricity is switched off one hour after closing and switched on again one hour before opening. We do this both for environmental and practical reasons. Work power needs to be ordered.

24-hour electricity

If you have refrigerators, freezers, computers or anything else that needs to run continuously, you need to order an electrical connection with 24-hour electricity or if you want to have power sockets that run high-consumption machines.

Electrical supply strips and service channels

Power supply skirting boards are installed up to Stockholmsmässan's stand walls. Do not block these with your own materials. To run electricity to your stand, we will use the closest utility channels in the floor. Keep this in mind when you are marking your power sockets on the drawing, so you avoid difficult cable-running. The utility channels are usually marked by dotted lines on the placement proposal drawing. You may only use the electrical power sockets you have ordered. Spotlights may not extend more than 35 cm over an aisle.

Our product range of electrical items

You can place your **electricity order with the Exhibitor Manual**. Examples of range:

- Extra wall outlet
- 24-hour electricity throughout the event
- Working power of varying strength
- Electrical outlets from the roof
- 3-phase power outlet up to 125 A

Stockholmsmässan and the organizer accept no liability whatsoever for any products ruined because the exhibitor connected their own appliances to the regular power supply.

Environmental fee

Environment and sustainability

Environment and sustainability are important topics for Stockholmsmässan. Currently, we recycle 98% of the material from the event. In order to continue to offer and develop a material recycling that meets the requirements of a sustainable business, we are introducing an environmental fee for sustainable waste disposal which is added to the registration fee. As an exhibitor, you can therefore leave your waste and we will sort and recycle the material for you.

[Read more about Stockholmsmässan's sustainability work and policy.](#)

Exhibitor badge

For security reasons and to ensure that all exhibitors can move freely at the event, everyone working in your stand need to carry an exhibitor card.

Everyone working in your stand must wear a personal exhibitor card. This enhances both enjoyment and safety. Only people with exhibitor badges are allowed into the exhibition area before the fair opens, and after the fair has closed, It also makes it easier for visitors to see with whom they are speaking.

Temporary personnel, for example craftsmen only working during installation and dismantling, can pick up a working pass at the Information desk in the Entrance Hall, "Grindstugan" upon presentation of an identification.

Please contact the organizer, M.Port@leipziger-messe.de, for more information regarding exhibitor badges.

If you do not have enough staff, you can hire stand personnel (see Exhibitor Manual).

Exhibitor Manual

Your participation in an event should be easy to execute.

To help you on your way we have created a guide containing the most important activities for you as an exhibitor to consider – before, during and after the event.

You can get the Exhibitor Manual from [LMI](#), ispo@lm-international.com

Financial liability

Guidelines regarding unforeseen/unexpected expenses

Stockholmsmässan assumes no financial liability for any costs arising as a result of any eventual waiting times in connection with e.g. installation/dismantling, delivery of products, etc.

From SM:s general rules 1.9

Terms & conditions

You can always access the latest version of the complete general terms and conditions at Stockholmsmässan website > [Terms & conditions](#)

Fire safety

Fire safety - flammable materials

You are not allowed to keep packaging and other flammable materials in your stand or in the exhibition hall. **For storage service please contact ProMesse Service.**

Materials that you leave behind in your stand after the event is over will be classified as waste. You will be billed for resultant waste disposal costs.

Fire safety - Flammable activities

You need a written permit from LMI before you may start flammable (hot) work, such as welding, soldering, cutting, grinding, drying, heating or open flames. This applies during the construction period, official installation, ongoing events and during dismantling and the tear-down period.

A written permit is also required for the admission of explosives and pyrotechnics, as well as the handling of flammable liquids or gas. Apply for a permit from a safety supervisor no later than six weeks before the event.

Security - cooking smell and smoke

If you plan to cook in the stand, you need a written permission as the smell of cooking spreads. You may need an exhaust/fan. This applies to any activity that emits smoke, smell or gas. To receive permission please contact **LMI**, ispo@lm-international.com.

Fire safety - Evacuation

Stockholmsmässan's emergency exit routes and emergency exit doors must be kept completely clear for safety purposes. If they are blocked, Stockholmsmässan is entitled at your - the exhibitor's or the organizer's - expense to dismantle or alter the construction and remove anything that presents an obstacle. You may also not conceal or build in front of fire-fighting equipment, fire alarm buttons, signs or similar.

Fire safety - Stand ceiling, construction and decoration material

Stand walls and ceilings should consist of fire-retardant materials or Euroclass B-s1, d0, i.e. as good as or better than wood. Chipboard, non-porous fiberboard, plywood and similar are acceptable. You should display the type approval or certificate from the Swedish National Testing and Research Institute in your stand unless there is some other way for you to clearly show that approved material has been used.

Due to the risk of fire, ceilings of the stand may not exceed 30 square meters. The reason is that the existing fire alarm and sprinkler system does not have the same effect for larger roofs. If you want a larger covered area than 30 sqm, it can be solved by installing in a new sprinkler system under the built-up roof or alternatively having a fire guard from the Stockholmsmässan's internal fire organization on site during the times when visitors have access to the premises.

A third alternative is to use a "sprinkler-mesh" fabric instead of a homogeneous roof. The fabric is produced and sewn as a fine-mesh net where the holes in the net are at least 2x4 or 3x3 mm. The fabric must be mounted completely horizontally and only in one layer.

Roofs for covered or enclosed stands that are larger than 30 sqm and cohesive, covered surfaces exceeding 30 sqm require sprinklers, or a fire guard. You order this from **LMI**.

Fabric ceilings and other decor must be impregnated against fire.

Fire safety - roof construction

You will need to order a fireguard or sprinkler installation if you have a roof that exceeds 30 sqm. A fire guard will be needed during all the open hours of the fair. Permission need to be obtain from Stockholmsmässan.

To request a quotation contact **LMI**, ispo@lm-international.com.

Food and drink

Stockholmsmässan's partner

Stockholmsmässan is proud to work with renowned Mässrestauranger AB. They hold the serving permit for all food and drinks at the premises. Please inquire about their catering options directly via the contact information below.

Contact Mässrestauranger: E-mail: ISPO.catering@massrestauranger.se

Food and drinks to your stand

Give your customers a special treat at the fair! Stand catering will bring coffee, baked goods, breakfast, lunch and complete mingle sets to your stand. Montercatering helps you create successful and efficient customer meetings. Invite your customers and colleagues for coffee and sandwiches, or canapés and drinks. Mässrestauranger will deliver to your booth 30

minutes before an event opens until 1 hour after an event closes. (For deliveries during other hours, a fee of 500 SEK will be added.)

Orders can be placed via email to ISPO.catering@massrestauranger.se

Please note:

Order deadline: 16 May 2025 – afterwards the product range might be reduced, and 30% surcharge will apply.

On-site orders are to be paid with credit card before delivery. The menu will be limited with a surcharge of 50% of the original price.

Exclusivity

Please note that the official caterer is Mässrestauranger AB. You are not allowed to book an external caterer or bring your own food or beverage into the venue. Coffee machines (as well as capsules) and baristas and other food or beverage related equipment is ordered through Mässrestauranger

Bite-sized branded pre-packed candy, chips and/or chocolates may be brought and served in a bowl for branding purposes.

Serving and licensing of alcohol

Please note that Mässrestauranger AB has the exclusive license for alcohol distribution on the premises, including all restaurants, conferences and events. Mässrestauranger will deliver directly to your booth and provides an assortment of cold drinks, glasses and personnel.

Please note the following regulations for serving alcohol:

- Serving alcohol is not allowed before 11:00
- It is prohibited to serve alcohol to persons under the age of 18
- You need specific alcohol permission to server alcohol after the event has closed for the day
- During moving in and dismantling alcohol is strictly forbidden on the premises

Adequate disposal/garbage facilities need to be planned by the Exhibitor within the rented space.

Please bear in mind that every person including catering staff, baristas etc. in the exhibition hall needs to wear an Exhibitor badge.

Any catering activities planned by the Exhibitor must take place in the exhibition area and within the official hours of the exhibition. Sufficient storage and serving space must be planned ahead of time and must be within the rented space. These activities, which must be kept at reasonable levels, cannot take place in the aisles and should take place in a way that does not disturb neighboring stands and the overall appearance of the exhibition.

Distributing water bottles and sampling of edible products

Branded bottles with water or other beverages

If you wish to distribute branded bottles, please contact Mässrestauranger AB. Small bites or samples of edible items are allowed.

Refill for empty bottles and cups

You may distribute empty branded bottles and cups. Visitors are welcome to fill these containers from water dispensers in your booth or elsewhere.

Tableware and glass

Tableware and glasses are available for hire subject to availability. Glasses and cups are available in whole racks and should be returned in the same racks. Missing or broken pieces will be invoiced. Single use material is usually delivered to the booths. You may discard of these in the closest trash can. Plates and thermoses will be collected at the end of each day. Please visit Mässrestauranger in the Montercatering shop next to the exhibitor lounge. You can place orders, inquire about current orders and purchase from a small selection to take directly to your booth.

Mässrestauranger can only buy back unopened bottles of alcohol. A handling fee of 20% will be invoiced for returned products. Other products are the responsibility of the buyer. Contact us at ISPO.catering@massrestauranger.se for our full conditions.

Restaurants

You can enjoy food and drink at the venue. Which restaurants are open during this event will be decided closer to the event.

During moving in/dismantling, most of the eateries are closed.

We also recommend Scandic Talk, next to the premises, which has a la carte restaurant.

Pressbyrån is a small convenience store located in the main entrance, where you can find chilled beverages, light snacks and sweet treats.

Front fascia

Rules for front fascia

If you want a front fascia for your stand, for example for advertisements or as space for decoration at the height of the stand ceiling, it is supported by posts every three to four meters. It is also possible to have wires instead of posts to avoid having posts in the entrance to the stand. You will be billed in accordance with the price list. The header fascia module may not be used to support or secure private stand systems or materials but rather is only intended for lightweight advertising materials.

You can find Fascia board in the **Exhibitor Manual form B4**.

General terms and conditions

Take part of our general terms and conditions

Stockholmsmässans terms and conditions apply to events held at our premises in addition to the special conditions of participation of I.S.P.O. World Congress.

Please see the latest version of Stockholmsmässans's terms and conditions on its main website here> [Terms and conditions](#)

Guide for a Safe Exhibition

Health and safety are always our focus. Therefore, Stockholmsmässan has now adopted a number of measures, and created new routines and guidelines, which we have gathered in a quick guide for you as an exhibitor. All this in order for us together to be able to open the doors to a safe and secure meeting place.

[Read the Quick Guide for a Safe Exhibition at Stockholmsmässan website »](#)

Hall information - hall A

Hall A

From floor to ceiling

The asphalt floor, painted grey, can withstand a maximum load of 2,000 kp/m². In the newly built part, to the left of cargo bay PA12 on the drawing below, there is another maximum load. Please contact Event Services, eventservice@stockholmsmassan.se, for more information.

The ceiling has two levels. The highest point of the "high section" is 16.0 m, while the ceiling height varies in the rest of the hall from a minimum of 7.2 m to a maximum of 9.6 m. Along the hall's walls, the ceiling height can be significantly lower. The hall has 30 supporting pillars.

Power and water, heating and sanitation

Connections for water, drainage, compressed air and power points are via service channels in the floor. The position of the service channels is normally indicated by two dotted lines on the drawing of the proposed position. Make use of the service channels when planning your stand to avoid troublesome running of pipes and cables on the floor.

Transportation

Transport and deliveries are directed to gates PA1-PA5. You can see the dimensions of the gates below. Security guards or transport personnel at Goods Inwards can help direct you to the correct gate.

Transportation gate dimensions (width x height):

PA1 6,95 x 6,00

PA2 4,20 x 4,95

PA3 4,20 x 3,05

PA5 4,20 x 5,02

Height review

To safeguard the technical options in the halls, **LMI and Stockholmsmässan** review everything that is higher than 2.5 m from the floor. Max wall height 5m and for stands with trusses 6m (upper edge).

The basic rule is that you must not obstruct another, the construction must be safe and any other practical obstacles are not allowed.

Applications with dimensioned drawings must be submitted to **LMI**, ispo@lm-international.com.

If you have approval for a high wall up to and including a height of four meters, you need to inform your stand neighbor in good time before the event starts. For all other construction/suspension, you need to obtain approval from your neighbor. The side/material facing the stand neighbor must be white and smooth, or as mutually agreed.

If you have not complied with the rules regarding approval and/or notification of stand neighbors, LMI will have to make adjustments for which your company is liable, or your high construction will have to be dismantled.

Important information regarding walls:

Walls are not included at this event,

Our walls

We offer different types of walls depending on your needs: Wood Light, Wood Medium, Wood Strong (only on request) and the standard aluminium framed wall sections.

The regular partition walls have the following dimensions: 2.5 m x 1 m. The partition walls cannot be loaded with heavy objects. Lighter paintings and advertising material can be attached with for example double-sided tape (max.5 kg per wall module). The partition walls must be cleaned of any staples, adhesive pads, tape and the like after the event. If this is not done, LMI will charge an extra fee for the restoration of the wall, or because the wall must be discarded if it cannot be restored. The wall is considered damaged if, for example, there is filling, screw holes, wallpapering or painting with colors that are not approved by Stockholmsmässan.

We are happy to help you with the painting of the walls. Please place your **request to LMI**, ispo@lm-international.com. If you wish to paint the wall yourself, a restoration fee will be applied. Restoration must always be done by Stockholmsmässan's staff and you are charged according to the current price list. If you use paint with a gloss higher than 5, this must be done on a chipboard-clad wall (Wood Medium / Strong). This also applies to wallpapering and drilling. Please contact **LMI**, ispo@lm-international.com,

Installation / Set-up

The times for set-up and dismantling are published in the Exhibitor Manual.–Extra time is bookable on request.

Moving in:

When moving in, a work pass is required for everyone who works in the stand. Work passes can be picked up at the Information desk in the Entrance Hall, "Grindstugan".

When the official installation period begins you move in and out via the transport entrances in the A hall. Park your vehicle as soon as possible in the designated place so as not to stand in the way of others. Make sure that the goods are clearly marked.

Extended move in/out

If the official installation and dismantling times do not work well with your schedule you may apply for early or extended installation/dismantling. Contact LMI, ispo@lm-international.com

Installation Rules:

Leave your goods at the loading bays for Hall A. Do not use the Main Entrance or East Entrance. Forklifts can transport the goods into the halls. Park your vehicle in the designated location as quickly as possible to avoid creating an obstruction for others. You are not allowed to drive or wheel your own vehicles, trailers or cars into the venue without a special permit. Please see also VEHICLES. Exceptions can be made for work machines. Please contact LMI, ispo@lm-international.com.

On 15 June, the day before the event, all construction works and all transports with forklifts must be completed no later than 16:00. After 16:00 only the transport of your empties for storage will be allowed.

We start laying the carpet runners in the halls at 16:00 on Sunday, June 15. You may still be in your stand after 16:00, but remove all goods and other items from the aisles. We have the right to remove any remaining goods and store them at your expense.

IT support

Ordering of IT services

When you order IT services from the LMI and on-site support are always included throughout the event. **Send your request for IT and wi-fi services directly to LMI, ispo@lm-international.com**

IT Security

Stockholmsmässan's public network is open to everyone. Users are responsible for the security and protection of their own connected equipment, with respect to firewall and antivirus.

Lighting

Light lifts the overall impression and the message you want to convey to visitors through your stand.

Is the light turned off in the exhibition hall during an ongoing event? During ongoing events, the fixed lighting is on, but dimmed, this to highlight our exhibitors' stands.

Do the lights dazzle? The luminaires that the Stockholm Fair uses are strong and can be perceived by some as dazzling at certain angles. But Stockholm Fairs employees who direct the light are extremely good at adjusting the light to avoid glare and create a pleasant light in the stand. If necessary, there are so-called "barn doors" (metal screens that can control the light) that are mounted on the luminaire and screens of possible glare.

Do I need to order electricity for the lighting? And how much power do I need? When you order lights from LMI, we calculate and add the electricity you will need in the quote.

Can I bring my own lamps? It is possible to use your own lighting and luminaires if you install them yourself. Can LMI connect and direct my own lights? LMI cannot take responsibility for external equipment and can therefore not help with it. It is worth noting that suspended luminaires for decorative purposes are assessed differently, we can normally help with that, your sales contact will help you book it.

Who mounts spotlights on a wall? Stockholmsmässan's electricians do that.

Do I need to order electricity for my lamps? If you bring your own luminaire and lighting, you must order a power outlet separately. Equipment offered from LMI includes power / power outlets.

Can I use my own fuse box? Yes, but it must be CE-approved.

Direction of the lamps is usually performed the day before opening. An information sheet is handed out to your stand, with, among other things, contact information for the opportunity to book an appointment. Our staff in the hall also comes by your booth and coordinates the light delivery as a whole.

To book a predetermined time, some advance notice is needed. If no time is booked, your stand automatically ends up in a queue when it is ready to be directed.

Order your light products and power supply **via the Exhibitor Manual**.

Logistics & Storage

Logistics and storage of goods

Please contact ProMesse for all questions in terms of logistic **EVEN if you appoint another shipping company as the access to the exhibition hall is restricted and entry permits for cars are needed.**

Costs for unloading & loading have to be paid to ProMesse. Exceptions may occur with special agreements.

Goods - unmarked - collect stickers for empty goods at service center and mark up your empty goods

Leave nothing behind. Unmarked goods will be discarded. Make sure to mark all goods that will be picked up by transport companies. LMI has the right to remove or store items left for more than five days or deliver them to an agreed address at the exhibitor's expense. Unmarked goods are discarded if we are unable to identify the owner.

Goods transportation during the event

Only light goods transport is permitted during ongoing events. For safety reasons, goods transport during ongoing events may only take place one hour before the event opens.

Storage

Please contact Pro Messe Service. They charge storage costs for goods that arrive before official move-in or are picked up after official move-out. Unmarked goods that cannot be identified are discarded.

Storage of empty packaging

ProMesse Service can store your empty packaging during the event.

Transport to and from the stand

Pro Messe Service helps you with your freight to and from the event. They are ready to assist you with services such as Door-Stand-Door. All you need to do is pack and label your goods. They will solve the necessary transport services and deliver everything to your stand on time.

Return transport

Pro Messe Service offers return services for all your goods. All you need to do is pack everything, label the goods and leave it in your stand area. They will ensure that the goods is picked up and transported to its destination. This service is available worldwide.

Contact:

PRO MESSE – SERVICE GMBH
Deutzring 5
86405 Meitingen
Mr. Roman Maties
Phone: +49 8271 / 80 14 – 25
e-mail: r.maties@pro-messe.de

[An overview of Stockholmsmässan](#)

Address: Mässvägen 1, Älvsjö, Sweden

Click on the map to enlarge:

Find your way to Stockholmsmässan

By car

Take the E4/E20 and follow the signs for Mässan/Älvsjö. - [Map](#)

Parking - [Map](#)

By SL (Public Transportation)

There are 8-14 commuter train departures every hour from Stockholm Central Station to Älvsjö Station, which is only a 200-meter walk from Stockholmsmässan's Main entrance. The journey takes just ten minutes. The commuter train from Arlanda Airport also stops at Älvsjö station. The train departs two times an hour and the journey takes 47 minutes. The train departs from Sky City, between terminals 4 and 5.

Link: [SL](#)

By taxi

[Taxi Stockholm](#) +46 88-15 00 00

[Taxi Kurir](#) + 46 88-30 00 00

[Taxi 020](#) + 46 20-20 20 20

[Sverige Taxi](#) + 46 20-35 00 00

[TopCab](#) +46 8 33 33 33

Mässrestauranger AB

Stockholmsmässan's partner

Stockholmsmässan is a proud partner to reputable Mässrestauranger AB, who holds the serving permit for all food and drink at our premises. If you have any specific needs or requirements, please contact Mässrestauranger at:

E-mail: ISPO.catering@massrestauranger.se

Maximum Height

The height of the stands is limited to 5 meters and for stands with trusses 6m (upper edge). The design for stands higher than 2.50 meters must be approved in any case. You have to submit your drawings to LMI.

Suspensions (e.g. for lighting and banners) can have a maximum height of 6 meters (top edge). Technical planning and approval is carried out in direct contact between the exhibitor and LMI.

Exceptions regarding stand and banner height are possible in principle and must be agreed with LMI.

Contact **LMI**, ispo@lm-international.com, for more information

Meeting room

Book a meeting room

[Meetingrooms during an event/fair](#)

Are you interested in a meeting room for an event and want to book a meeting/conference room during the event?

Contact **LMI**, ispo@lm-international.com, please specify the desired date and time, number of people.

Moving in/out times - extended

Rules for extended installation and dismantling times

If the official installation and dismantling times do not work well with your schedule you may apply for early or extended installation/dismantling, please contact **LMI**, ispo@lm-international.com.

In order to create the best possible working conditions for both exhibitors and our employees, please note that you need to be aware of the following before you apply:

- You must have ordered all products and services you need, including goods handling.

On-site orders can only be fulfilled if available.

- You are not allowed to store any of your material in surrounding stands, behind your stand or in marked transport gangways.

- **LMI** cannot guarantee that your ordered products and services will be delivered during the extended installation or dismantling times, but we will do our best.

- **LMI** instructions from security guards and hall managers must be followed.

Extended dismantling times will be billed per stand in accordance with the price list.

Move out/Dismantling

Moving out

When the event is completed, the halls are classified as a construction site. Please be careful, follow instructions and take a second look to make sure you don't leave anything behind.

Dismantling is carried out at the loading bays in Hall A. You may not use the Main Entrance or East Entrance. Contact Pro Messe Service when you are ready to remove your belongings.

You may not drive or wheel your own transport vehicles, trailers or cars into the halls.

You can start to pack and dismantle the stand as soon as the event closes. Please remain within the stand area so as to not block the aisles while our logistics team does the initial preparation of removing carpets and delivering empty packaging. If you have used our logistics services, your empty packaging and any stored goods will be delivered to your stand as soon as possible after the aisle carpets have been removed and forklifts etc. can access your stand. Never leave your goods unattended during dismantling or inform LMI of this. Otherwise your goods will be disposed of as residual waste at your expense.

Extended move in/out

If the official dismantling times do not work well with your schedule you may apply for early or extended installation/dismantling, **please contact LMI**, ispo@lm-international.com

Loading

Once you have finished packing and received confirmation from our staff, you may start to drive your vehicle to the loading bays for Hall A for loading. Carefully mark all goods that will be picked up by Pro Messe Service. Goods that have been left behind will be subject to charges in accordance with the current price list.

Recycling/Waste

After dismantling the stand should look the same as when you gained access to it (cleaned, no waste). Stockholmsmässan wants to play its part towards a more sustainable world. **Sort and dispose of your waste at the waste disposal station in the halls and at the loading bays.**

Please note:

Consumption of alcohol on the premises during dismantling is prohibited. For safety reasons, persons under the age of 16 may not be in the event halls during construction work or tear-down.

Music, images and trademark

Rules for sharing music, pictures and such, in connection with your participation in the event.

All audio playback of music, projecting of film, photography or similar in the event halls are governed by copyright law. All marketing must abide by marketing legislation. The individual exhibitor is responsible for ensuring that they own the rights to or have the licence to use immaterial rights being used, for example brands and music.

Music

STIM (Swedish Composers International Music Bureau)

STIM is a Swedish collecting society for songwriters, composers and music publishers, gathering and distributing remuneration for music creators and publishers when their music is played in public.

Stockholmsmässan has a license through STIM, giving organisers and exhibitors the right to play background music in the exhibition halls, booths, conference rooms and public areas as well as the entrances.

Activities where music is a vital part of the experience, such as a concert or a dance floor, are excluded from this license and require a separate license, which the organiser needs to sign.

Live performances of music as well as by a DJ, regardless of the format or extent, are also excluded from this license and require a separate license.

SAMI (Swedish Artists' and Musicians' Interest Organisation)

SAMI is an organisation that collects and distributes remuneration for performers when recordings of their work is used in public settings.

Stockholmsmässan has a license through SAMI, giving us the right to play music throughout the premises' public areas, as well as entrances.

Licensing for all other use of music, both recorded and live, is the responsibility of the organiser or exhibitor.

By following these guidelines, you are ensuring that your event abides by copyright law and that all music creators, artists and musicians receive the remuneration they are obliged to.

On-site service

Animals

Animals are not allowed inside the exhibition center. The only exceptions we make are for assistance dogs and show dogs during dog shows.

Charge your devices

Download the app Lectogo to borrow powerbanks from the information desk, by the main entrance. You can bring the powerbank with you while visiting the fair. Lectogo will charge you 5 SEK per started hour.

Children's strollers to borrow

You can borrow strollers from the Information at the Main entrance. Show valid ID to borrow a stroller.

Cloak-rooms

There are cloak-rooms located at the Main entrance, East entrance, Gallery A and B and in Hall C. The fee is 40 sek for outwear, plus 40 sek for a bag. You pay with credit card.

Deposit boxes

At the moment we can not offer any deposit boxes.

Elevator

Elevators are located in the Gallery A and Hall B. There is also an elevator down to Hall B, and from the Main entrance to the indoor parking space. If you need assistance, please contact the Information at the Main entrance.

First Aid

Our First Aid-room is located between Gallery A and B, behind Pressbyrån. We have a security company present at the facility around the clock, which has training in First Aid. We also have defibrillators around the facility. The Stockholm Fair is certified in the Heart and Lung Foundation's Heart Safe Zone.

Nursing rooms

Stockholmsmässan has nursing rooms on the venue. You're welcome to contact the Information at the Main entrance if you want access.

Payment options

Card only. Stockholmsmässan accepts Amex, Diners, Mastercard, Visa and Maestro.

Pharmacy

There is a pharmacy in Älvsjö town centre, and one in the supermarket Willys, both within a five-minute walk from Stockholmsmässan.

Pressbyrån (kiosk & newspapers)

Located in the lobby by the Main entrance.

Recycling

Stockholmsmässan pre-separate at source, and has a well documented sustainability policy. Read more about our work in sustainability [here »](#)

Restrooms

Restrooms are clearly marked and located around the venue. Restrooms for the disabled are available near the entrances, in the C-hall as well as the A-gallery and the B-gallery.

Restaurants

There are several different restaurants at the venue. Which restaurants that is to be open will be decided closer to the event. See more information [here](#).

Room of silence

Stockholmsmässan provide a room of silence, where you who need a peaceful moment during your visit can use for prayer, devotion or similar. Please contact the Information to get access to the room.

Smoking

Stockholmsmässan has a non-smoking policy. Outdoor smoking is allowed

Wheelchairs

A limited number of wheelchairs can be borrowed from the Information desk by the Main entrance – you will need to show valid ID. It is not possible to book wheelchairs in advance.

Painting

Painting in Stockholmsmässans halls

Products containing organic solvents are strictly forbidden on Stockholmsmässan's premises, for example contact adhesives, spray paint, paint with white spirits or thinners with solvents that are harmful to inhale. (The restrictions are in line with the provisions of the Swedish Environmental Code, Chapter 2, paragraphs 2-8, as well as the Swedish Work Environment Authority's AFS 2000:4, paragraphs 4-5).

A special permit for spray painting must be requested from LMI.

If you paint Stockholmsmässan's stand walls, you are not permitted to restore them yourself. Stockholmsmässan will do this and you will be charged in accordance with the price list. Painting the floor in the hall is forbidden. LMI offers flooring in different materials and colors and paintings of walls.

If you want to use paint glossier than High Finish 5, hang paper or drill, you may do this if the wall is covered with chipboard. Please contact LMI.

Parking

Parking opportunities

Stockholmsmässan offers 3 000 parking spaces in its parking garage and in the parking lots surrounding the exhibition center.

Parking fee

Pay for your parking time with the app EasyPark or Parkster. The area code can be found on signs located in the parking area.

- Parking garage: 60 SEK per hour or 170 SEK per day.
- Outdoor parking: 50 SEK per hour or 150 SEK per day.
- Örby: 45 SEK per hour

Parking for Exhibitors

During setup and dismantling, exhibitors with a valid parking ticket have the opportunity to park free of charge. Parking tickets can be obtained at the gatehouse or at the information desk.

NOTE: Parking tickets are not valid during ongoing events. Parking with this ticket is only valid in the parking areas at Stockholmsmässan operated by the Parking Operator Stockholm Stads Parkering AB. Exhibitors are responsible for checking signs or area codes in the app.

Parking permits

We have 20 parking spaces near the entrance, reserved for those with parking permits. In total there are about 40 parking spaces reserved especially for the physically disabled with parking cards.

Charging stations for electric cars

Stockholmsmässan has 12 public charging stations for electric cars in the parking garage, P2. The electricity that Stockholm Parkering provides is labelled with Good Environmental Choice and comes from renewable sources. [Read more](#)

Bicycle parking area

If you're coming to Stockholm International Fairs by bike, there is a small bicycle parking area with a few spots outside the main western entrance of the exhibition center. If there's no space available here, we recommend using the bicycle parking area located at Älvsjö station, just a few hundred meters from the western entrance.

Plants

Place your order for plants and flowers no later than 7 working days before the start of the event.

Please note that you cannot order plants or flowers on site in the Stockholmsmässan's premises, neither during move-in nor during the event. Place your orders with the Exhibitor Manual.

Popcorn

Popcorn (regardless of whether it is popcorn from popcorn machines or packaged popcorn) is not allowed to be served at the Stockholm Fair's event.

This is due to the risk that the popcorn machines trigger our fire alarms and the disproportionately large cleaning required in and around the stands that serve popcorn.

Products and services

You can place orders for additional furniture and services with the Exhibitor Manual.

Recycling

Stockholmsmässan is committed to sustainable waste management. We sort our waste for recycling in cooperation with our supplier, EF Miljöstäd. Throw away and sort your waste at the waste disposal stations in the halls and loading zones. There you will find containers for leftover paint, light bulbs, fluorescent strip lights, batteries, electronics, oils, etc.

If you leave material behind in your stand or the event hall after the official move-out date, it will be classified as waste and we will be forced to charge you for this waste. Your stand and the event hall must be left in the same condition as you found them.

If you have large quantities of waste, please contact LMI or Stockholmsmässan's Service Center while the event is in progress and we will help you order waste removal. You can facilitate the handling of large amounts of wooden waste by placing it on a pallet and marking it as "waste". This is at no extra charge.

Cleaning and extra waste removal

We can clean your stand floor before every day of the event if you have ordered this service or if cleaning is part of your package. If you are planning an extra activity, for example offering food, or if you for other reasons have accumulated extra waste, you are welcome to order extra waste removal with the Exhibitor Manual. You can sort your regular waste at the waste disposal stations in the halls.

Food waste

Exhibitors who intend to offer food have to order a special container from LMI with the Exhibitor Manual. for food waste. This should be clearly labeled and placed outside your stand. The container is emptied every day. During the day, you can empty the container at the waste disposal stations in the loading zones.

Waste and disposal after the event

After dismantling the stand should look the same as when you gained access to it. Stockholmsmässan wants to play its part towards a more sustainable world. Sort and dispose of your waste at the waste disposal station in the halls and at the loading bays.

Sustainability at Stockholmsmässan

We provide recycling containers that you will find in several places on the exhibition floor. Make sure that the right material ends up in the right container to facilitate material recycling. All our containers are marked with signs to facilitate handling for you. It should be easy to do the right thing.

Stockholmsmässan pre-separate at source, and has a well documented sustainability policy.

[Read more about our sustainability work and policy.](#)

Security guards

Security guard

You can have a guard monitoring your stand during the entire event. You have to order security guards in case you invite people to a stand event where you serve alcohol.

To request a quotation ask LMI, ispo@lm-international.com.

Service center

Our service centers are here to help you!

When you need help during moving in, an ongoing event or when moving out please contact the organizers office first. At Service center of Stockholmsmässan you also have access to computers, a copier and a shop with office supplies such as pens, paper, cleaning products, light bulbs, extension cords, coffee powder, mugs, tape, strings and more.

You will find all this and much more at our Service center in the A-gallery. If you want to order anything at the Service center You have to pay up front with bank card.

Serving of alcohol

Rules for serving alcohol at Stockholmsmässan

Mässrestauranger AB has the exclusive license for alcohol distribution on the premises, including all restaurants, conferences and events. This means that exhibitors must order through Mässrestauranger if they want to serve beer, wine or spirits in their booth. Mässrestauranger will deliver directly to your booth and provides an assortment of cold drinks, glasses and personnel.

Please note the following regulations for serving alcohol:

- Serving alcohol is not allowed before 11 am
- It is prohibited to serve alcohol to persons under the age of 18
- You need specific alcohol permission to serve alcohol after the event has closed for the day
- During moving in and dismantling alcohol is strictly forbidden on the premises

Please contact Mässrestauranger at ISPO.catering@massrestauranger.se

Single use plastics

As of 1st January 2024, the new regulation for single use products comes into effect in Sweden. This regulation is based on EU's *Single use plastic directive*.

The new law aims to reduce littering and resource consumption. Littering has a big negative impact on animals, plants and us humans alike. The single use plastic directive contains a number of measures for all member countries to combat certain plastics negative effect on the environment. Some single use products made from plastic are banned, while others should be reduced.

Please read more about what products are affected on the Swedish Environmental Protection Agency's website, so that you can inform yourself on how to offer beverages and food items during an event or other happening at our premises. We encourage our exhibitors to use multiple use items such as glass and crockery. Please visit [Montercatering.se](https://www.montercatering.se) to see their assortment of food serving equipment for your booth.

[The Swedish Environmental Protection Agency FAQ.](#)

Booth catering: <https://www.montercatering.se/>

Smoking

No smoking at Stockholmsmässan

Smoking is prohibited throughout the fair and may only take place outdoors at designated locations such as the main entrance.

Stand dimensions and private stand systems

What to keep in mind when building your own stand system

If an exhibit space with two partition walls is rented from LMI, the disposable stand width will decrease by three centimeters due to the construction of the partition walls. If you are going to build your own stand system, it's important that the stand has exact measurements, you must inform Event Services, ispo@LM-international.com, of this no later than four weeks prior to the event. LMI can also provide assistance if you want the exact dimensions of the stand.

Stand packages

We offer different stand packages with included furniture. We offer a wide range of furniture and services including power supply, carpeting, suspensions and graphics. Please check the Exhibitor Manual. You can upgrade already ordered packages.

Stand walls

Please note that bracing of the walls may occur. This depends on how much you are going to load the wall and how your booth is designed.

The outer edges of stand walls are strengthened by support fixtures measuring 1.5 m in height and 0.37 m across the base. Support fixtures have been installed at 4-meter intervals along wall modules. Other forms of wall support may be used to hold stand walls together, including top and bottom brackets. No supports may be removed without permission from the hall manager. Supports can be replaced by other acceptable solutions.

An electricity supply strip that cannot be removed is fitted to the upper edge of the wall. The walls are not appropriate for securing or supporting private stand systems in any way.

You must remove any staples, self-adhesive pads, tape and similar from stand walls once the event is over. If you do not clear the walls, you will be billed for the time we spend carrying out the work, or for disposal of the wall if it is impossible to restore. A wall is considered to be ruined, for example, by any filling, screw holes, wallpaper or painting with colors that have not been approved by Stockholmsmässan. If you want to use paint glossier than High Finish 5, hang paper or drill, you may do this if the wall is covered with a board like our Medium and Strong walls.

Sustainability Policy

Read more about Stockholmsmässan's sustainability policy

Stockholmsmässan's sustainability work is conducted on the basis of three focus areas, Sustainable Community, Sustainable Environment and Sustainable Innovation. Our sustainability policy serves as a guide to our suppliers, partners and other stakeholders. [Read more about our sustainability work and policy](#)

Truss & Rigging

If you are building or hanging anything above 2.5 metres from the floor, you need to submit a height review so that we can ensure that all constructions adhere to our safety regulations and general rules regarding height installations. During build-up/moving in, our staff will inspect all constructions ahead of the event to ensure a safe staging on the premises. The height of the stands with trusses is limited to 6 meters (upper edge).

For instructions regarding work with rigging, lighting and trusses in Stockholmsmässan's booths and premises, please refer to the FAQ below, or download our [information sheet](#) here. You are also welcome to contact LMI, ispo@lm-international.com directly.

Frequently asked questions regarding trusses and rigging:

What is a truss?

A truss is a framework construction, usually made in aluminium hanging from the ceiling above the booths. A truss is used for hanging equipment from a height. There are a number of different truss solutions and types. The advantage of a truss is that you can hang many types of equipment from it, such as lighting, loudspeakers, TV screens and signs. Stockholmsmässan uses triangle and square trusses with a diameter of 30 cm. The majority of exhibitors can use a truss in their booth, as long as the conditions of the premises permits it. In some cases, a floor based construction may be an alternative solution. Please contact LMI for more information.

Does everything mounted to a truss have to be secured by wire?

Everything that poses a risk for visitors and exhibitors must be properly secured. Please note that any construction/hanging equipment above 2.5 metres must be reviewed by LMI before being approved. Please send LMI (ispo@lm-international.com) your booth design with weight and height of the construction, and we will review it.

Can I hang my sign in the truss?

In most cases there is no issue with hanging a sign or a banner from a truss, but we always need to review the specific conditions for your booth before we can approve the construction. After receiving your application containing measurements/weight/design, we will review it in relation to Stockholmsmässan's rules and regulations regarding height constructions and get back to you with our decision. You shall also consider the packages for hanging signs we offer in our Exhibitor Manual.

Do I need to show a verification document for my own truss?

No, but the truss needs to be CE marked or corresponding. Please note that a construction/hanging equipment above 2.5 metres must always be reviewed by us before being approved. Please send us your height review application with a design, height and weight and we will get back to you as soon as possible.

If you would like to install and use your own truss, please note that you must always use the same brand and model for all components. It is vital that the whole system is compatible with itself to ensure proper safety at the event. Under no circumstances are you allowed to mix different brands of truss and rigging material.

Can you help us hoist and lower our own truss?

We would gladly help you with mounting and construction of all products ordered through our Exhibitor Manual. We are not able to assist with equipment brought to the premises by the exhibitor themselves, including hoisting/lowering of lighting equipment. We cannot install riggs or trusses brought by the exhibitor, or fix broken lights in trusses.

Am I allowed to hang a truss in as many/few points as I like?

The suspension of a truss must always be done in a safe and controlled way, adhering to industry practice and Stockholmsmässan's own safety regulation. After having received your application for height review with measurements/weight/drawing we will review the conditions of your booth area and ensure that the construction meets our safety standards and regulations, upon which we will let you know our decision. Please download our [information sheet](#) with instruction for mounting of trusses, products in telfers, wire and motor hoists.

Vehicles

Information regarding entry of vehicles, special permits and parking

You are not allowed to drive or wheel trailers, cars, machines or other vehicles into the venue without a special permit. This permit can be obtained via LMI or Pro Messe Service.

Always park vehicles in the designated place. Please note that you are not allowed to park in front of gateways, doorways or loading ramps and you are not allowed to leave your engine running in loading zones.

Please note that for environmental reasons you are not allowed to let your vehicle idle in or outside the halls. The fuel tank should be fitted with a locked cap. On LPG-powered vehicles, the main tap closest to the tank (container) must be kept closed for safety reasons.

If you would like to book Entry/Exit of vehicles for passenger cars and vans up to 3.5 tonnes please contact LMI, for vans from 3.5 tonner and trucks contact Pro Messe Service. Pro Messe Service may help you with loading and unloading.

Terms & conditions

You can always access the latest version of our complete general terms and conditions at Stockholmsmässan website > [Terms & conditions](#)

Water, heating and sanitation

Place your water, heating and sanitation on a measured drawing

Keep in mind the placement of the utility channels in your stand when indicating on the drawing where you want to have the installations for water, heating and sanitation. This way you avoid the nuisance of pipes.

The position of utility channels is usually marked by dotted lines on the placement proposal drawing.

How to get water and sanitation:

Water, heating and sanitation installations in the halls are connected to channels in the floor.

Work environment responsibility

The exhibitor's responsibility to comply with the rules and regulations

In your role as an exhibitor (or organizer), you assume responsibility for construction management and compliance with work environment rules and other applicable laws and rules. Alternatively, you may appoint a construction manager for your stand or construction at the event you are taking part in or organizing. Read the document [Health and safety risks during production](#) (pdf) Read the document [Risk analysis template](#) (pdf) on safety.

Watch the video produced in collaboration with SES - Sponsring & Eventsverige:

LMI accept no liability whatsoever for construction design and construction responsibility, unless you order a stand or other construction work directly from LMI. In such cases, we guarantee compliance with relevant legislation and regulations. We accept complete design and construction liability for stands constructed by Stockholmsmässan

[What to keep in mind when building in our halls](#)

Use a rubber mallet or equivalent to reduce noise levels when installing lighting girders.

Climbing on girders is strictly forbidden.

Saws, grinders, polishers or similar should be fitted with a dust extractor.

[Protective railings - Rules for construction of elevated plateaus](#)

The construction of platforms, stages and catwalks exceeding a height of 60 cm must have a 110 cm handrail.

[Safety inspection rounds - Regular inspection rounds to minimize damage risks and ensure high safety](#)

Representatives of Stockholmsmässan and LMI make regular safety inspection rounds before and during events to minimize risks of injury/damage and to ensure a high level of safety. Any issues raised during an inspection round must be remedied immediately. As an exhibitor or organizer, you will be billed for any costs arising as a result of such issues.

[Safety shoes - Safety shoes must be worn during build up and down](#)

According to the Swedish Work Environment Authority, the use of safety shoes is a necessity in areas where trucks may be in use. These rules apply at the production areas at Stockholmsmässan, during installation and dismantling of the stand. The employer is responsible for complying with the rules, meaning that you as an exhibitor or external stand builder is responsible for your staff wearing safety shoes.

The safety shoes should have a toecap and a closed off heel, protection class level S1 at the lowest. Safety shoes can be bought at the fair's Service Center or in most hardware stores.

[Terms & conditions](#)

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Work Pass

Do you have temporary staff, for example craftsmen who only work during moving in and out? They can sign off a work pass at the Information desk in the entrance Hall, "Grindstugan" against presentation of identification.

Everyone working in your stand during the event must visibly carry a personal exhibitor card. Only people with exhibitor cards are admitted to the event area before the event opens and after it closes.